

**Advertisement No. 01/2025 Dated: 08-04-2025**

Applications are invited from Pakistani/AJK Nationals for the following Project Posts on contract basis for the HEC Funded project titled “**Development of University of Sahiwal**”:


SN	Post	Minimum Qualification	Minimum Experience
1.	Project Director (PPS-09) 01 Post on contract for 1 year extendable. Age Limit: 35-60 Years	2nd Class Bachelor's Bachelor's Degree/Masters (equivalent to 16 years) or M.Sc/MS/M.Phil (equivalent to 18 years) in the fields of Civil Engineering, project management, Business Administration or equivalent from HEC / PEC recognized (in case of Engineering degree) university/ institution.	<ul style="list-style-type: none"> <li>▪ Bachelor's Degree/Masters (equivalent to 16 years): At least 12 years of post-qualification relevant experience in any Public / Private organization of good repute including 07 years of experience in project design, execution/management, project documentation, commodity and materials procurement, consultant &amp; contractor supervision and preparation of periodic and other reports.</li> <li>▪ M.Sc/MS/M.Phil (equivalent to 18 years): At least 10 years of post-qualification relevant experience in any Public / Private organization of good repute including 05 years of experience in project design, execution/management, project documentation, commodity and materials procurement, consultant &amp; contractor supervision and preparation of periodic and other reports.</li> <li>▪ Candidate should also be well versed in PEC, PPRA, Planning Commission, Finance, Project Management and other Govt. rules /procedure prescribed for the implementation of development projects.</li> </ul>
2.	Project Engineer (PPS-07) 01 Post on contract for 1 year extendable. Age Limit: 35-50 Years	2nd Class Bachelor's Bachelors Degree/Masters (equivalent to 16 years) or M.Sc (equivalent to 18 years) in the fields of Civil Engineering, from HEC / PEC recognized (in case of Engineering degree) university/ institution with valid PEC registration.	<ul style="list-style-type: none"> <li>▪ Bachelor's Degree (equivalent to 16 years): At least 05 years of post-qualification relevant professional experience and must be registered with Pakistan Engineering Council (PEC).</li> <li>▪ M.Sc (equivalent to 18 years): At least 03 years of post-qualification relevant professional experience and must be registered with Pakistan Engineering Council (PEC).</li> <li>▪ Candidate should also be well versed in PEC, PPRA, Planning Commission, Finance, Project Management, building construction and other Govt. rules /procedure prescribed for the implementation of development projects.</li> </ul>
3.	Computer Operator (PPS-05) 01 Post on contract for 1 year extendable. Age Limit: 26-30 Years	2nd Class Bachelor's Degree (equivalent to 16 years) from an HEC-recognized university/institution.	<ul style="list-style-type: none"> <li>▪ Minimum of 1 year of experience as a Computer Operator and/or Document Controller in construction or similar projects.</li> <li>▪ Experience in handling project documentation, data entry, and office administration will be preferred.</li> </ul>

## INSTRUCTIONS:

- I. All candidates are required to submit one (01) set of all documents including applications forms, copies of degrees, results cards, transcripts, certificates, and experience certificates along with recent passport size photograph fixed at application form. In all cases, statement of experience must be supported by certificates from the employers.
- II. Application Forms can be downloaded from university web site: [www.uosahiwal.edu.pk](http://www.uosahiwal.edu.pk) .
- III. Candidates applying for more than one post shall submit separate application form with necessary documents, complete in all respects.
- IV. Applications must be accompanied with bank draft (non- refundable) or postal order of amounts in favour of "**University of Sahiwal**" as per following details.
  - o Rs.2,000/- for the posts of Project Director,
  - o Rs. 1,000/- for the post of Project Engineer
  - o Rs. 5,00/- for the post of Computer Operator
- V. Bank Challan of the respective amounts mentioned above can also be deposited in the University of Sahiwal, HBL (Farid Town Branch Sahiwal) A/C # **1672-79012994-52** for the purpose.
- VI. Candidates already in service of a Government / Semi-Government Department or an Autonomous body must apply through proper channel. The candidate may send the advance copy but NOC should be reached in Registrar, University of Sahiwal before test/interview.
- VII. Only shortlisted candidates will be called for test/interview.
- VIII. Applications received after the last date will not be entertained, even though posted before the last date. Incomplete applications shall not be entertained.
- IX. Age Relaxation can be considered on the basis of experience and under rules.
- X. Applications must be sent to the office of "Deputy Registrar, University of Sahiwal" by hand or by courier services. Last date for submission of the application of all posts is 09-05-2025 (before 4:00 PM).
- XI. For further inquiry and information please contact at 040-9200430 & 040-9200432 during office hours.

### NOTE:

- i. 3% quota will be reserved for disabled persons. If the candidate is disabled, he/she will have to submit a certificate from the Provincial Council For rehabilitation of Disabled Persons of Social Welfare Department. All other quotas are reserved as per notifications of Govt. of the Punjab.
- ii. Short listing of the Candidates shall be made in accordance with the procedure laid down by the University.
- iii. The University reserves the right not to fill/withdraw any advertised post/ withheld the appointment against any post without assigning any reason.



**Director,  
Planning & Development  
University of Sahiwal**  
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